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MINUTES  
OF THE  
CIA CAREER SERVICE BOARD

2nd Meeting, Friday, 17 October 1952, 4:00 P.M.

DCI's Conference Room, Administration Building

Present: Walter Reid Wolf, DD/A, Chairman  
James M. Andrews, AD/CD  
Matthew Baird, D/TR  
Loftus E. Becker, DD/I  
25X1A [REDACTED] Acting Chief of Operations  
William H. H. Morris, AD/P  
[REDACTED] Executive Secretary  
25X1A [REDACTED] Reporter

1. The minutes of the 1st meeting of the CIA Career Service Board, held 26 August 1952, were approved.

2. The minutes of the 1st meeting of the Review Committee of the CIA Career Service Board, held 17 September 1952, were noted for the record.

3. It was agreed to recommend to the Director, the appointment of Mr. [REDACTED] to serve as member of the CIA Career Service Board, to succeed Mr. [REDACTED], whose term as member expired 30 September 1952.

4. Since the Honor Awards Program had not yet been approved, it was agreed that the Director would be asked to return that portion which had to do with Longevity Awards so that further study could be given to it. It was also agreed that for purposes of determining longevity, a "starting date" would be selected between 22 January 1946, - the date of the Presidential Directive setting up CIG, - and 26 September 1947, - the date of activation of CIA, and that this matter would be referred again to the Working Group on Honor Awards for restudy and recommendation. It was also agreed that letters would be prepared for the Director's signature to all persons now in CIA who had served continuously with CIA, CIG, SSU, OSS, COI or in other phases of the national intelligence effort for 10 years or more as of 1 July 1952, commending them for their consistent and long continued service.

5. The proposal "Organization of the Professional Selection Panel", dated 11 September 1952, making the fifth member of the Panel the appointee of the DD/A was approved.

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6. The "Policy Concerning Additional Pay for Various Types of Hazardous Duty", dated 24 September 1952 was approved in principle. It was agreed to create a Hazardous Duty Working Group consisting of representatives of DD/P, AD/P, Comptroller, D/TR and AD/OC with a non-voting advisor from the General Counsel's Office, who would translate this policy into Agency and Confidential Funds Regulations. When these are approved, the members of the Working Group would continue as members of the CIA Hazardous Duty Board.
7. It was agreed that the DD/A would insure that an over-all study of the various phases of the problem of insurance coverage for CIA personnel would be made, and that it would be referred to the CIA Career Service Board for review and recommendation before forwarding to the Director.
8. The proposal "Coordination of Career Service Board Activities", dated 12 September 1952, which provides for keeping the CIA Board informed of Office Board problems and actions was approved.
9. The recommendation of the DD/P ("Career Service", dated 27 September 1952) concerning the organization and structure to be created within the Clandestine Services for implementing the Career Service Program was approved.
10. The memorandum from the Inspector General "Policies Affecting Hiring and Promoting Agency Officers", dated 11 September 1952 was noted and placed in the record. It was agreed that it be distributed immediately to Chairmen of all Office Boards.
11. It was agreed that the Director would be requested to reappoint the Chairman of the CIA Career Service Board to another term of four months.
12. It was noted that the Professional Selection Panel had problems which it wished to bring before the Board at its next meeting.
13. The meeting adjourned at 5:10 P.M. to reconvene at the call of the Chairman.

/s/



Executive Secretary

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**Distribution:**  
Members, CIA Career Service Board  
Chairmen, Office Career Service Boards